



PRO

ALCOHOL



WILLOWBANKRACEWAY.COM.AU



NATIONALS



24-25 JANUARY, 2026

WILLOWBANK RACEWAY, QLD



TRADE SITE
BOOKING FORM





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TRADE SITE

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Showcasing your business at the Pro Alcohol Nationals offers a distinguished opportunity to present your products and services to an engaged and enthusiastic audience. With exceptional foot traffic, strong brand visibility, and a vibrant event atmosphere, trade stallholders enjoy meaningful interactions with patrons and a premium platform to elevate their presence within the motorsport community.

Van/Trailer Sites – Hire includes the designated ground area as outlined.

Please ensure that your display remains strictly within the boundaries of the allocated site, without exception. This requirement applies to all elements, including awnings and any extendable structures positioned in front of your allocation. These sites are unpowered; however, generators are permitted.

Trade site fees apply to the full two-day duration, with single-day bookings unavailable. Returning exhibitors may nominate a preferred site number based on previous attendance.

Bookings close 31 December 2025.

TRADE SITE BOOKING FORM

Part A – Business Details

Contact Name: _____
Company Name: _____ ABN: _____
Address: _____ Suburb: _____
State: _____ Postcode: _____ Mobile: _____ Email: _____
Description of Products/Services: _____

Part B – Event Booking

Van/Trailer Site
\$225 Per Site Per Day
3x3 m, unpowered site
(please refer to map on following page)
2x Exhibitor Passes + 1 Vehicles Pass per day included

Preferred Site# _____ Number of Sites Required _____

Part C – Insurance Details

- ☐ I hold current Public Liability Insurance (minimum cover of \$10M)
☐ Copy of Certificate of Currency for Public Liability Insurance attached.

Please ensure that your Certificate of Currency includes a notation of Ipswich City Council and Willowbank Raceway as interested parties.

Part D – Additional Information

Please outline any additional activities to be undertaken as part of the trade sites: _____

Does Your trade or event site use or include hazardous substances/dangerous goods or gas bottle?

Yes ☐ No ☐

If yes, please list all items and attach the Material Safety Data Sheets (MSDS) for each

PART E – DECLARATION

I acknowledge that the above information is true and correct. I acknowledge that the site booking is not secured until Willowbank Raceway Incorporated confirms in writing and my nominated preference for payment (if required) is processed as outlined in Part F. I acknowledge that I am authorised to act on behalf of the organisation and business. I acknowledge and agree to the Trade or Event Site Bookings terms and conditions.

Name (please print): _____ Signature: _____ Date: _____

PART D – Payment

Please nominate your payment preference

1. Electronic Funds Transfer

- ☐ I nominate to make payment by electronic funds transfer for the payment plan as per Part A
☐ Please issue my business a tax invoice.

Please use Full Name or Business Name as a reference

Willowbank Raceway Inc - BSB: 633 000 Acc: 118539428

OR 2. Credit Card Payment

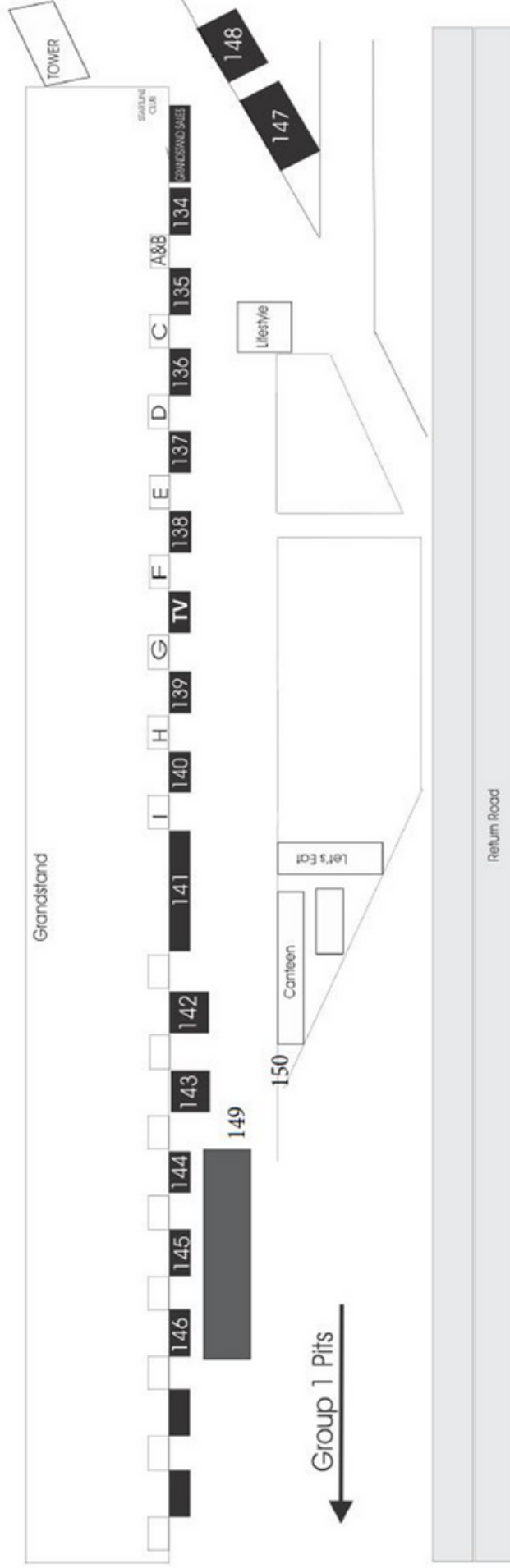
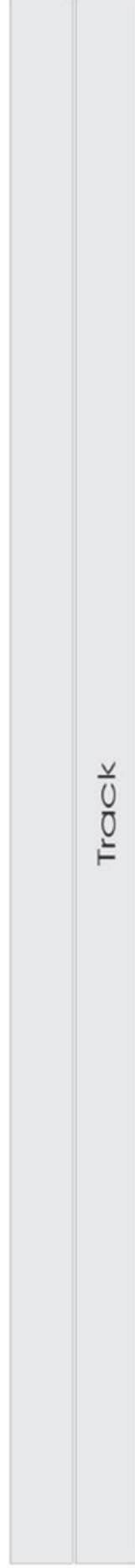
- ☐ I nominate to make payment by credit card for the payment plan as per Part A.

Please contact the Willowbank Raceway office on (07) 5461 5461 for all credit card payments. A tax invoice will be issued to your business for the deposit and the balance payment.

**** Please Note: there is 2.2% surcharge on all credit card payments****



TRADE SITES



TRADE OR EVENT SITE BOOKINGS

Terms and Conditions

In these conditions and terms, Willowbank Raceway Inc will be referred to as “WRI” and the business undertaking the trade or event site will be referred to as “Trade or Event Site Holder”.

1.0 Trade or Event Sites and Fees

1.1 Confirmed Bookings and Fee Payment: Once a request is received, WRI will confirm the booking in writing, and the full payment must be processed by the nominated payment method in order to secure the site. For nominated payments of electronic funds transfer, the invoice term will be seven (7) days.

1.2 Site Allocation: WRI reserves the right to consider and process bookings on a ‘first in, first served’ basis. The allocation of sites is at the sole discretion of WRI management; however, site preferences will be considered. Some events offer limited site availability and no undercover areas. Some events offer marquee/pagoda sites at an additional charge, when applicable. Once booking requests are confirmed and the site allocated, an email notice of confirmation or the Event Site Confirmation Kit will be forwarded. This includes the site map and event guidelines. eTickets and VIP Parking for staff access will be forwarded as per Part B.

1.3 Cancellation by Trade or Event Site Holder: Trade or Event Site Holders who cancel their site booking within 14 consecutive days prior to the event date will not be entitled to a refund of the site or entry fees. Trade or Event Site Holders who cancel their site booking from 15 consecutive days of more prior to the event date will be refunded 100% of the site and entry fees. Notice of cancellation by the Trade or Event Site Holder must be in writing to WRI.

1.4 Cancellation by WRI: WRI has the right to cancel the event without notice if the safety of patrons at the event is considered to be at risk. Where applicable, site and entry fees collected by WRI will be refunded 100% if an event is cancelled up until the advertised event opening time. If WRI cancels the event once the event has commenced trade within the advertised opening times, the site and entry fees will not be refunded. It is a condition of the booking that the Trade or Event Site Holder agrees to accept WRI’s right to cancel events and the Trade or Event Site Holder will be held to have consented to such cancellation terms with no claim at law or in equity for any loss or damage in consequence of such cancellation.

1.5 Right to Trade and Sponsorship: The Trade or Event Site Holder agrees to acknowledge the event sponsors and agrees to not display signage or promotional collateral that directly competes or contravenes with the rights of the sponsor, without written approval from WRI management.

1.6 Right to Trade – Prohibited Items: WRI has the sole catering rights at all events therefore Trade or Event Site Holders are not permitted to sell food or beverages unless approved in writing by WRI management. Due to WRI’s current licencing agreements with specific suppliers, all Trade or Event Site Holders are prohibited to sell promotional or give-away T-shirts, caps, jacket, key rings, stubby coolers and sunscreen. This also includes Raceway or Racer souvenirs and apparel, unless approved in writing by WRI management.

1.7 Non-Attendance without Notice: In the event that the Trade or Event Site Holder does not attend on the event date, without notice of cancellation, the site fee and any additional entry ticket payments will not be refunded.

1.8 Limit of Site Allocations: The Trade or Event Site Holder shall only be entitled to operate within the confines of the allocated site area and size as specified on the booking. WRI reserves the right to move, re-allocate and charge the difference to the Site Holder if it is determined that their site area and size is outside the boundaries of the site specifications as indicated on the booking.

1.9 Refusal to Let and Sub Letting: WRI reserves the right to refuse an application for Trade or Event site bookings at its sole discretion. Sub-letting or transferred bookings for any portion of the site allocation is not allowed without prior consent of WRI

1.10 Amendment of Conditions of Booking: WRI has the right to amend these conditions of booking without notice at any time. Notwithstanding, every effort will be made by WRI to notify the Trade or Event Site Holder of any amendments to the conditions of booking.

1.11 Additional Passes/Tickets: The Trade or Event Site Holder is entitled to the specified number of complimentary event entry tickets and vehicle passes for access on the day. This is as specified at Part B of the booking request form.

2.0 Event Regulations

- 2.1 Trading Hours: The event's advertised trading hours is outlined at Appendix A. Trade or Event Site Holders are required to be ready to commence trade at the opening time and must remain on site until the advertised event closure time.
- 2.2 Smoking: Smoking is not permitted inside any of the WRI buildings and facilities. The Trade or Event Site Holder staff and patrons must abide by the Smoking Only locations which are outlined on the facility map in the Event Site Confirmation Kit.
- 2.3 Site Structures and Equipment: Trade or Event Site Holders must supply their own shade/marquee or pagoda structures, and all other equipment required to operate the site, as required. Shade/marquee or pagoda structures must be constructed in line with Workplace Health and Safety requirements and its erection, maintenance and dismantlement is the sole responsibility of the Trade or Event Site Holder. All Shade/marquee or pagoda structures must be secured at each point by sandbags or suitable weights. Shade/marquee or pagoda structures are available at selective events, at an additional charge rate and this is outlined at Part B of the booking request form, when applicable. Trade or Event Site Holders must supply their own power leads and electrical equipment including generators. All items must display current tagged and tested labels by a licensed electrical contractor. Tagged and testing labels that have surpassed the expiry date for any associated electrical equipment and leads must be disconnected and not used during the event. WRI has the right to request Trade or Event Site Holders to remove electrical equipment and leads if they do not comply with these tag and testing requirements, or bear the cost for such electrical equipment and leads to be tagged and tested by an on-site WRI commissioned electrical contractor.
- 2.4 Gas/Dangerous Substances: Material Safety Data Sheet (MSDS) containing information regarding hazardous substances/dangerous goods held within a Trade or Event Site must be made available upon request. Gas Bottles must be in an upright position and secured to a substantially stable fixture. Notice of the use and storage of substances/dangerous goods including gas bottles, must be indicated on the booking request form. Failure of a Trade or Event Site Holder to disclose such items on the booking request (Part D) and as such, if it is deemed that these items pose a risk to other Trade or Event Site Holders or the public, WRI has the sole discretion to cancel, or if trading, to move, re-allocate or shut-down the site allocation.
- 2.5 Glass/Recyclable Items: Glass bottles are not to be sold or consumed within event site or facility. Trade or Event Site Holders are requested to consider packaging and consumable products as recyclable and to avoid using plastic bottles/bags, etc.
- 2.6 Unacceptable Behaviour and Damage: Obscene or disorderly behaviour or damage to property shall not be permitted in any part of the event or facility. WRI reserves the right to remove such offenders, and any costs associated with the removal of these offenders which will be on- charged to the Trade or Event Site Holder.
- 2.7 Workplace Health and Safety: Trade or Event Site Holders are required to have in place Safe Work Method Procedures and Emergency Plans relating to Work Practices, Health, and Safety Act for their employees. This is a statutory requirement of all small businesses in Queensland. For further information about formulating a document for your site, please visit <https://www.worksafe.qld.gov.au/injury-prevention-safety/small-business>
- 2.8 Event Bump In/Out: The Trade or Event Site Holders bump in and bump out dates and times are as outlined at Appendix A. Any stock or equipment positioned at the site during the bump in and bump out, including the day prior to the event, is acknowledged, and agreed to be at the risk of the Trade or Event Site Holder and that WRI is not held responsible for such items or equipment stored or held at the facility
- 2.9 Security/Cash Transfers: The Trade or Event Site Holder will be solely responsible for, and bear all risk associated with the collection of money, and the transfer of money to and from the site. We strongly advise and recommend that Trade or Event Site Holders apply contactless transaction options as the preferred option rather than cash, to minimise infection and contamination. Please be advised that there will be no cash depositing or withdrawal facilities available at the event.
- 2.10 Damage and Loss: Neither WRI or its staff and board of directors shall be liable for any loss or damage sustained by the Trade or Event Site Holder, or any person, firm, corporation entrusted to or supply any item to the Trade or Event Site Holder by reason of any such item being stolen, damaged or lost and the Trade or Event Site Holder agrees to indemnify WRI against any such actions.
- 2.11 Utility Services: The site booking does not include the supply of utility services such as potable water (hoses and taps) or power connections, unless specified. Trade or Event Stallholders are required to bring along their own potable water, if required.

2.12 Vehicle Access and Directions: The Trade or Event Site Holder and persons under his, her or its direction shall obey all directions or orders given by WRI management as to the site allocation and vehicle access whilst on the facility for the activities being conducted therein. Trade or Event Site Holder vehicles are to be moved off-site to the public carparking area and are not permitted into the facility at any time during the trading period unless approval has been granted in writing by WRI. Trade or Event Site Holders who do not comply with this condition will have their vehicle removed from the site. WRI is not liable for any damage or expense incurred to tow and remove the Trade or Event Site Holder's vehicle from the facility.

2.13 Animals: No animals shall be allowed in the facility.

2.14 Right of Free Access: The right of free access to any part of the facility is reserved to members of WRI and its staff at all times.

2.15 Photo Consent: The Trade or Event Site Holder, by participation at the event, acknowledges and permits WRI the right to take photographs or videos at the event and reproduce these images in any form, in whole or in part, and distribute the works by any medium including internet, CD-ROM and other multimedia for future promotional purposes including social media content. The Trade or Event Site Holder acknowledges that as a condition of site booking at the facility, that the Trade or Event Site Holder and/or any other persons associated with the Trade or Event Site Holder will not be entitled to any fee for such promotional use and can withdraw or modify consent at any time in writing to Willowbank Raceway Incorporated, 38

Champions Way, Willowbank Qld 4306, or email admin@willowbankraceway.com.au

2.16 Prohibited Items for Sale: Due to WRI's current licencing agreements with specific suppliers, all Trade or Event Site Holders are prohibited to sell promotional or give-away T-shirts, caps, jacket, key rings, stubby coolers and sunscreen. This also includes Raceway or Racer souvenirs and apparel, food, and beverage items, or without written approval from WRI management.

3.0 Insurance

3.1 Public Liability Insurance: A certificate of currency must be provided, listing WRI and Ipswich City Council as interested parties.

3.2 Release & Indemnity: The site holder indemnifies WRI for any injury, damage, or loss arising from their involvement.

3.3 Site Presentation and Refuse: Sites must remain clean. Cleaning fees may apply if left in poor condition.

3.4 Privacy: Information collected is used for booking and compliance purposes.

3.5 Breaches: Any breach may result in expulsion from the facility.

3.6 Disputes: WRI management's decision is final.

3.7 GST: All fees include GST unless otherwise stated.

Appendix A – Event Details

Event Name: Pro Alcohol Nationals

Event Date: Saturday 24 and Sunday 25 January 2026

Bump In: Saturday January 24 2026

Bump Out: Sunday January 25 2026

Overnight stay is not permitted.

Daily schedule provided in the site confirmation.

